

YORK TIME INSTITUTE

Hands-On Short Courses

Facilities & Services

The York Time Institute has fully equipped class rooms and laboratory spaces for all of its classes. There are work benches for all students. Students are encouraged to provide their own kit of essential horological tools as recommended by the Institute. Students and class rooms are furnished with the exceptional tools and materials needed during each course.

Admissions Requirements & Procedures

Applicants to any of York Time Institute's hands-on short courses should meet the prerequisites listed for the course of interest. Otherwise, the student can be significantly disadvantaged in his/her attempts to comprehend the instruction and/or meet the needed skill level.

To apply for program admission to a short course, applicants should complete and sign the attached *Registration for Weekend Courses*. The signed and completed form should be returned to the Registrar at the York Time Institute, along with your check or money order payable to York Time Institute. Confirmation of acceptance is contingent upon the Institute's prompt receipt of payment in full for the course tuition. If, for any reason, a student subsequently cancels after receiving confirmation of acceptance, all but 15% of the prepaid tuition will be returned by the school.

A waiting list will be maintained by the Institute for any course whose applicants number more than the course can accommodate. Cancellations will be replaced from the waiting list on a first-on first-off basis.

Under subscribed courses may be cancelled, and all monies advanced refunded to the Applicant.

A STUDENT MAY NOT ATTEND CLASS UNTIL TUITION PAYMENT HAS BEEN RECEIVED

Hours of Instruction

Evening lectures and discussions are generally scheduled from 7:00 pm to 9:00 pm. They are offered free to the public as a community service. Please call 848-3152 for reservations and directions.

Weekend courses are generally scheduled from 8:00 am to 4:00 pm on both Saturday and Sunday for a total of fourteen instructional clock hours. The hour from noon to 1:00 pm on each day is free.

An instructional clock hour is 50 minutes in each hour. The remaining ten minutes in each hour is available as break time.

Schedule of Current Short Course Offerings January 2009 - June 2009

Free Evening Lecture and Discussion Series

CWB-1 Changing Watch Batteries

Attendees will understand how to check, size, classify and replace a watch battery. (popular batteries available for purchase)

Dates	Day	Limit	Prerequisite
Jan 7	Wed	15	interest

BYT-1 Learn About Your Timepiece

Attendees will understand how to identify the place and name of the manufacturer, date of manufacture, type classify, and time their personal watch or clock.

Dates	Day	Limit	Prerequisite
Feb 2	Mon	10	Bring your own timepiece

DL-1 History of Watch and Clock Making to 1600 A.D.

Attendees will have a conversational knowledge of the origins of time keeping and the development of primitive timekeeping devices.

Dates	Day	Limit	Prerequisite
Mar 4	Wed	25	interest

DL-2 Mechanical Clock Making in America from 1800 A.D.

Attendees will have a conversational knowledge of the some principal clockmakers and the development of clock making manufacture in America during the 19th and early 20th centuries.

Dates	Day	Limit	Prerequisite
Apr 6	Mon	25	interest

CWB-1 Changing Watch Batteries

Attendees will understand how to check, size, classify and replace a watch battery. (popular batteries available for purchase)

Dates	Day	Limit	Prerequisite
May 5	Wed	15	interest

**EVENING LECTURES ARE OFFERED FREE OF CHARGE TO
THE PUBLIC AS A COMMUNITY SERVICE.**

**CALL 717-848-3152 FOR EXACT TIME AND LOCATION,
AND TO SECURE YOUR RESERVATION.**

***A limited number of free "Carry-Out Lectures" available
to Community & Service Groups at your location.***

Week-End Course Offerings

PLT-1 Basic Plating

The successful student will understand the basic technologies of plating copper, silver, brass, and nickel, and to have acquired some practice in setting up and performing a plating project.

Dates	Days	Cost	Limit	Prerequisite
Jan 10-11	S-S	\$190	5	interest

CST-1 Basic Casting

The successful student will understand the basic technology for casting small parts in brass, and to have acquired some practice in setting up and performing a casting project.

Dates	Days	Cost	Limit	Prerequisite
Jan 17-18	S-S	\$190	5	interest

JMK-1 Basic Jewelry Making

The successful student will understand the technologies associated with basic jewelry making, and to have acquired some practice in making several simple pieces.

Dates	Days	Cost	Limit	Prerequisite
Jan 24-25	S-S	\$185	5	interest

ING-1 Basic Engraving

The successful Student will understand the basics of hand engraving, and have acquired and practiced some

Dates	Days	Cost	Limit	Prerequisite
Feb 21-22	S-S	\$180	5	interest

ING-2 Intermediate Engraving

The successful Student will have acquired a working knowledge of the rudiments of machine engraving, and have practiced many of the skills involved therein.

Dates	Days	Cost	Limit	Prerequisite
Feb 28-Mar 1	S-S	\$180	5	ING-1, equiv

MBR-1 Basic Music Box Repair

The successful Student will be able to diagnose the cause of simple music box failures, and to have acquired the skills to do periodic owner maintenance and to make basic repairs.

Dates	Days	Cost	Limit	Prerequisite
Mar 7-8	S-S	\$175	5	interest

MBR-2 Intermediate Music Box Repair

The successful Student will be able to diagnose the cause of complicated music box failures, and to have acquired the skills to do disassembly and reassembly, and to make more advanced repairs. Bring your own music box.

Dates	Days	Cost	Limit	Prerequisite
Mar 14-15	S-S	\$175	5	MBR-1, equiv

WCR-1 Basic Watch Case Repair

The successful Student will understand the different constructions of watch cases, be able to determine an effective way to make a needed repair, and to acquire and practice the skills to make basic repairs.

Dates	Days	Cost	Limit	Prerequisite
Mar 21-22	S-S	\$175	5	interest

WCR-2 Watch Case Work

The successful Student will be able to make advanced repairs on watch cases, and to have acquired and practiced the skills to make those repairs.

Dates	Days	Cost	Limit	Prerequisite
Mar 28-29	S-S	\$175	5	WCR-1, equiv

CCR-1 Basic Clock Case Repair

The successful Student will understand the basic designs of many clock cases, and how to repair most structural damage, and the options available for refinishing.

Dates	Days	Cost	Limit	Prerequisite
Apr 4-5	S-S	\$175	5	interest

CCR-2 Clock Case Work

The successful Student will understand how to make more advanced structural and cosmetic repairs.

Dates	Days	Cost	Limit	Prerequisite
Apr 18-19	S-S	\$175	5	CCR-1 or equiv

PLT-1 Basic Plating

The successful Student will understand the basic technologies of plating copper, silver, brass, and nickel, and to have acquired some practice in setting up and performing a plating project.

Dates	Days	Cost	Limit	Prerequisite
Apr 25-26	S-S	\$190	5	interest

CST-1 Basic Casting

The successful Student will understand the basic technology for casting small parts in brass, and to have acquired some practice in setting up and performing a casting project.

Dates	Days	Cost	Limit	Prerequisite
May 2-3	S-S	\$190	5	interest

JMK-1 Basic Jewelry Making

The successful Student will understand the technologies associated with basic jewelry making, and to have acquired some practice in making several simple pieces.

Dates	Days	Cost	Limit	Prerequisite
May 9-10	S-S	\$185	5	interest

AHT-1 Working With Antique Horological Tools

The successful Student will understand the use of many antique horological tools, some of which are no longer used, and others which have been replaced by contemporary redesigns.

Dates	Days	Cost	Limit	Prerequisite
May 16-17	S-S	\$175	5	interest

WCL-1 Watch Collecting

The successful Student will understand the tried and true principles of watch collecting, how to estimate the value of a watch, and how to go about determining the condition and desirability of a prospective acquisition.

Dates	Days	Cost	Limit	Prerequisite
May 30-31	S-S	\$175	10	interest

CCL-1 Clock Collecting

The successful Student will understand the principles of clock collecting, how to estimate the value of a clock, and how to go about determining the condition and desirability of a prospective acquisition.

Dates	Days	Cost	Limit	Prerequisite
Jun 6-7	S-S	\$175	10	interest

BWP-1 Bushing a Clock or Watch Pivot

The successful Student will understand how to identify a pivot in need of rebushing, and how to rebush it.

Dates	Days	Cost	Limit	Prerequisite
Jun 13-14	S-S	\$175	10	interest

SCHEDULE OF EVENING & WEEKEND SHORT COURSE OFFERINGS



YORK TIME INSTITUTE
312 WEST MARKET STREET
YORK, PA 17401

717-848-3152

WWW.YORKTIMEINSTITUTE.COM

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Registration for Weekend Courses

Please send following information: by mail to:

York Time Institute
312 W. Market Street
York, PA 17401

Course No. and Date _____

Name _____

Address _____

City, State, Zip _____

Phone _____

E-mail _____

Signature _____

Please send check or money order payable to York Time Institute with your registration form.

Phone or E-mail Registration with Visa or MC only.

Your registration will be confirmed via phone or email.